

## Board Meeting 43 Minute

14:00 – 16:30, Tuesday 21st July 2020

ZOOM meeting

**Present:** Cordella Bart-Stewart, Debrah Harding, Shelina Janmohamed, David Leigh, Walter Merricks (Chair), David Robinson (Treasurer), Pam Vick, Andrea Wills

**Also in attendance:** Clara Aguirre, Lee Hall (minute), Lexie Kirkconnell-Kawana, Ed Procter

| No. | Minute                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| 1.  | <p><b><u>Procedures</u></b></p> <p><u>Apologies</u><br/>Deborah Arnott had sent apologies.</p> <p>Cordella Bart-Stewart and Debrah Harding were welcomed to their first board meeting.</p> <p>Meeting attendees introduced themselves to the new board members.</p> <p><u>Declarations of Interest</u><br/>SJ would recuse herself from any conversation regarding 5Pillars.</p> <p><u>Minute</u><br/>Some minor amends were made to the previous minute.</p> <p>The meeting 42 minute was approved.</p> <p><u>Rolling action list</u><br/>The Board noted the Rolling Action List.</p> <p><u>Internal Report</u><br/>The Board noted the Internal Report.</p> |

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|    | <p><u>External Report</u><br/>The Board noted the External Report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2. | <p><b><u>Committee reports</u></b></p> <p><u>Reports from Appointment Panel</u><br/>The board ratified both reports: the appointment of 8 new Regulatory Committee Members, and Paul MacFarlane to the Appointment Panel.</p> <p><u>Report from Code Committee</u><br/>LKK explained plans for the upcoming Code Review including the built-in consultation process.</p> <p><u>Report from Communications Committee</u><br/>No updates.</p> <p><u>Report from Finance &amp; Audit Committee</u><br/>The Report to the board was noted.</p> <p>The Disaster Recovery Plan was approved by the board.</p> <p>The board approved updates to the Risk Register.</p> |
| 3. | <p><b><u>Business Development</u></b></p> <p><u>CEO Response to MTM Report</u><br/>The board noted the report.</p> <p><u>Communications &amp; Engagement Strategy</u><br/>The board noted the report and commended the quality of the strategy.</p> <p><u>Operational Plan 2020-21</u><br/>The board noted the report.</p>                                                                                                                                                                                                                                                                                                                                      |
| 4. | <p><b><u>Code of Conduct Review</u></b></p> <p>A review of the operation of the Code of Conduct was adjourned, to be concluded later in the year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5. | <p><b><u>Any Other Business</u></b></p> <p>The board asked about Online Harms. LKK updated the board on recent government activity in this area.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |