

COMPLAINT ENQUIRY FORM**[PUBLISHER LOGO]****Unique Reference Number:****Date of referral****Method of referral**

Website Telephone Email Letter In person

Referral received by _____

COMPLAINANT DETAILS	
Full name	
Organisation (<i>if applicable</i>)	
Address including postcode	
Email address	
Landline	
Mobile	
Choose type of complainant	• Affected party • Representative Group (public interest) • Third party (accuracy)
Preferred means of contact	• Email • Telephone • Letter • Through agent only
Adjustments required (<i>e.g. the complainant is hard of hearing and needs written communication</i>)	

ARTICLE DETAILS

Name of publication

Headline of published article

Link, reference to or copy of offending publication

COMPLAINT DETAILS

Summary of complaint (50 words)

Reference to specific phrases/words or sections of the article that the complainant believes to be in breach of the Standards Code

Standards Code clauses that the complainant believes to have been breached

Outcome or remedy requested