

Board Meeting 45 Minute

14:00 – 16:20, Tuesday 16th February 2021
ZOOM meeting

Present: Cordella Bart-Stewart, Debrah Harding, Shelina Janmohamed, David Leigh, Walter Merricks (Chair), David Robinson (Treasurer), Pam Vick, Andrea Wills

Also in attendance: Clara Aguirre, Lee Hall (minute), Lexie Kirkconnell-Kawana, Ed Procter

No.	Public minute for website
1.	<u>Procedures</u> <u>Apologies</u> Deborah Arnott had sent apologies. The directors and executive gave a brief update on their non-IMPRESS activity since the previous meeting. <u>Declarations of Interest</u> None. <u>Minute</u> The meeting 44 minute was approved. The Board noted the items on the Rolling Actions List. <u>Internal Report</u> The Board noted the Internal Report. <u>External Report</u> The Board noted the External Report and commended the high quality of the report.

2.	<u>Committee reports</u> <u>Report from Code Committee</u> The Board approved four appointments to the Code Committee: Craig Gent, Paul Hutchinson, Peter Coe and Susan McKay
3.	<u>Planning</u> <u>Board Strategy Day</u> The Board agreed a structure for the upcoming strategy day.
4.	<u>Committee reports</u> <u>Report from Finance & Audit Committee</u> DR talked the Board through the financial report. The Board approved the budget for 2021-22. LH talked the Board through the Participants' Consultation and the governance requirements for IMPRESS in this regard. The Board approved the Participants' Consultation. EP talked the Board through updates to the Risk Register. The Board approved the Risk Register. LH talked the Board through the financial situation. The Board noted the situation and thanked the executive for good financial management and reporting. <u>Report from Communications Committee</u> CA updated the Board on recent Communications Committee activity.